

**Daniel Bagley Elementary School**  
**PTA Meeting Minutes**  
**October 7, 2008**

**1-Welcome, Introductions & Sign-In**

In attendance: Cory Nickerson, Danielle Holmberg, Linshan Yao, Lynne Baratto, Laurie Spencer, Shelly Evans, Jeanette chandler, Kelly Powers, Sally Hiserman, Tracy Woodman, Cindy Potter, Brett Milner-Feltis, Tricia jewell, Suzi Coleman, Kimberly Kinzer, Liz Filep, Keri Coglon Cantey, David Cantey, Sara grow, Michael Brady, Leslie Brady, Kyaing Yon, Forrest Inslee, Andrea Huber, Anita Plater

**2-Principal's Report, Kimberly Kinzer**

- 5<sup>th</sup> Grade Camp
  - Total of 41 students and 5 teachers attended Warm Beach
  - Leadership capacity focus
  - Attended on Wednesday morning with Mr. Millsap
  - 4 groups of 10 students each for the following:
    - Student government: Mr. Roos will meet with group Friday's during lunch
    - Green team: Mr. Moore and group will focus on conserving energy, resources, etc
    - Media Team: Inform student body and community of current events through video, writings in the Bagley Buzz, etc
    - Recess Ambassadors: Mr. Millsap and Mr. Bauer with group will focus on problem solving, strengths and opportunities within the playground
  - Camp costs went up this year due to transportation/gas increases
    - The cost of one bus for the roundtrip was \$500
    - Parent volunteered with truck to help with costs
    - Camp costs included 2 nights and 6 meals for \$60 per student
    - PTA has a line item budgeted of \$3000 for 5<sup>th</sup> grade camp
- Committees
  - Align the committees with the school strategic plan
  - Kimberly submitted the 2<sup>nd</sup> draft of the strategic plan to the district
  - Committees are a big focus this year
  - Climate citizenship committee – promoting a safe, social environment for the entire school
- No school for the students this Friday (10/10/08)
  - Teachers will attend a Writer's Workshop training

- Teachers will be split into 2 groups: K-2 and 3-5 (1,2,3 teachers will split up between the 2 groups)
- All classes are in line with finishing the first unit of Writers Workshop on personal narratives and will hold a celebration on this Thursday. Each unit will end with a celebration.
- Open House on 10/16/08 from 6:30pm-7:30pm
  - View students work
  - Speak with teachers generally, but not specifically about student performance
- Capacity Questions (on the V-list)
  - Projecting a shortage of room within the schools for students in the North end of the city
  - This year, Bagley has approximately 329 students. Over-enrolled by 3-4 students at this time
  - District is starting facilities walks to see if there is ways of making room for more students within the school
  - Looking at the staff room upstairs as a possible location for an added classroom

### **3-Treasurer's Report, Tracy Woodman & Shelly Evans**

- Balance Sheet
  - How much money the PTA has and where is it?
  - There is not a lot of activity to report at this time
  - Interest bearing savings account earned approximately \$1000 in interest
  - Scrip inventory on hand that has not been sold yet (\$4,520)
  - The accrued revenue line item is basically pledges made through employee matching that can take anywhere from 1 week to 9 months to post
  - Under equity/5<sup>th</sup> grade fundraiser \$861.
    - This is money that the 5<sup>th</sup> graders from last year raised and needs to be allocated.
    - Perhaps we need to take suggestions from current 5<sup>th</sup> graders, teachers, PTA, etc on what/where to allocate that money
    - It was suggested that we ask Lisa Newton (parent) since she was involved last year
- Profit & Loss Budget vs. Actual Sheet
  - Free money program is currently at \$1,275. This time last year we were only at \$750.
  - Membership dues are at \$2,790.
    - The PTA needs to turn around and send payment to the state for our members.

- Usually ends up being approximately \$400 by the end of the year
- After School Programs/ Spanish is at \$-7,546
  - Currently at a negative, which represents a positive cash position, however this line item will get paid over time

#### **4-Jogathon Debrief, Brett Milner-Feltis**

- 100% participation of students
- Projected funds raised will be between \$24,000 to \$26,000
- Students ran over 1,200 miles
- Over 75 volunteers
- Overall improvement needed for running the water stations noted for next year
- Mr. Millsap put together a video to improve the students understanding and awareness of raising funds for the school through the Jogathon
  - Suggestion of forwarding the video out next year (v-list, on the website, etc) to gain more awareness

#### **5-Ground Committee, Andrea Huber**

- Goal is to make the school grounds more beautiful
  - Plant perennials throughout the front and the back of the school
- Looking at 4 times throughout the year to weed
  - The first one is scheduled to be on Saturday November 8, 2008 from 10am-2pm
  - Get a dumpster through the city
  - Clear the clover in the parking lot
- Must have a city contractor to do major trimming and pruning
- Contacting businesses to make donations (Home Depot, Lowes, etc)

#### **6-Walking School Bus Program Update, Kelly Powers**

- Kick off day for Bagley is Wednesday, 10/15/08
  - Received signs from Feet First (about 100) for the students and volunteers to carry to promote the program
- Focus is to have more students/parents/guardians walking and for it to be safe
- Picking out meeting spots for the kick off day
- Not formally organizing meeting spots (other than the kick off day), rather promoting the program
- Mr. Millsap is working on a program called Walking Wednesdays
  - All students to walk before school starts on Wednesday mornings

- Around 8:40am, Mr. Millsap will come out to the playground to get the students moving
- Also includes the students that are riding the bus
- Cindy Potter is setting up a sign making group for Monday 10/13/08 after school in the play court for about an hour and a half
- Still need volunteers for stations throughout town to meet around 8:30am

### **7-PTA Calendar review, Cory Nickerson**

- Harvest Howl (10/25/08 4pm-7pm)
  - Mr. Millsap and Mr. Bauer are in charge of the haunted house. Discussion of doing a happy house for the younger students
  - Sonja Hanchez is helping manage the event
  - Passed out sign-up sheet for volunteers to help run the event
  - Last year the PTA suggested a can good for donations at the entrance, this year the PTA is having a book drive for the Boys & Girls club
  - \$2 donation per person/\$8 for family
- Giving Circle Gift Drive
  - Starting around the holidays
  - Basket set out at the entrance inside of the school with tags.
  - Suggestions for the members of our community to make donations for families that are less fortunate
- All School Vocal Concert (12/10/08 6:30pm)
  - All school vocal concert (and possibly instrumentals)
  - To be held at Ballard High School
  - Discussion of possibly moving location to North Seattle Community College (Tracy Woodman and Kimberly Kinzer to discuss offline)
  - Ms. Kinzer suggested that in Mid- November have the classroom parent liaisons set up a carpooling sign up
  - Parking is very limited at Ballard High School
- Reflection Reception (TBA)
  - National PTA event
  - Opportunity for students to participate in an art piece (writing, musical lyrics, video, etc)
  - Theme this year is "WOW"
  - PTA may sponsor lunchtime workshops

- Students artwork is judged and can go on to compete at the city, state and national level
- November PTA Meeting
  - This meeting is cancelled due to the fact that it falls on election day and Bagley is a voting location

### **8-Other Business & Closing, Cory Nickerson**

- Membership & Family Directory
  - Cindy Potter spoke regarding this
  - Currently 298 members of the PTA, which is 89%
  - Currently 280 students are in the directory
  - Today was the deadline for corrections to be included in the directory
  - Finished directories should be done about the end of October
- After School Programs
  - Working on challenges from last year
  - Hired Justin Horn to be the new PTA after school program assistant
    - UW student
    - Taking attendance and supervising the after school program students during snack time and until 3:15pm each day in the playcourt
    - He will serve as a “rover” between the classes offering his support to the teachers and ensuring that all students are picked up by 4:15pm

Meeting was adjourned at 8:05pm

Minutes compiled by Danielle Holmberg, PTA Secretary