

Daniel Bagley Elementary School
PTA Meeting Minutes
September 9, 2008

1-Welcome, Introductions & Sign-In

In attendance: Cory Nickerson, Danielle Holmberg, Lita Spratt, Jim Jewell, Tricia Jewell, Laurie Spencer, Sharon Stockman, Leslee Bagette, Guadalupe Cavazos, Ursula Frank, Rachel Victoria, Nadine Beebe, Shelly Evans, Lynne Barato, Brett Milner-Feltis, Cindy Potter, Chris Potter, Kerri Johnson, Lynn Hubbard, Jeanette Chandler, Abby Brockway, Kelly Powers, Dan Cory, David Tadlock, Erica Lilleleht, Helen Vrabel, Rick Baggette, Cathy Gentino, Monica Oxford, Ailovy Facer, Chuck Millsap, Forrest Inslee, Kimberly Kinzer, David Cantey, Kari Coglon Cantey, Lourena Allen, Scott Reilly, Kate O'Leary, Deborah Rifkin, Nathalie Farage

2-Principal's Report, Kimberly Kinzer

- This is Kimberly Kinzer's 2nd year as Principal at Daniel Bagley
- Daniel Bagley has 3 programs in one (Contemporary, Montessori, and Inclusion)
- Many opportunities fulfilled –
 - Professional development and training for the staff over the summer
 - This year reading specialist/head teacher brought on with added funds provided by the PTA
 - Kerri Johnson was promoted to the new .2 reading specialist/head teacher
 - Working for all K-5 classrooms to align with the district with literacy programs
 - Currently working on accessing all students and working as needed to get all students to the district level
 - This year working with K-5 reading groups
- Seattle Public School's strategic plan
 - Dr. Marie Goodloe-Johnson began her work with Seattle Public School last year and came up with the strategic plan
 - Her main focus is for the district as a whole to reach these three goals within five years:
 1. 88% of third grade-students meet or exceed reading standards
 2. 80% of seventh-grade students meet or exceed math standards
 3. 75% of students graduate from high school in four years
 - Her strategies for action include:
 1. Ensure excellence in every classroom
 2. Strengthen leadership throughout the system
 3. Build an infrastructure that works well
 4. Monitor progress at all levels (performance management)
 5. Improve stakeholder engagement
 - For a more detailed look at the plan, please see the SPS website
- Curriculum night is Thursday 9/18/08 from 7-8pm, PTA board will have information table set up approximately 30 minutes before curriculum night begins

- Bagley was accepted as one of 5 for the writer's workshop program
 - Columbia University program
 - Many schools over time have been very successful
 - Working to improve writing
 - 24/25 teachers trained for writer's workshop over the summer at Columbia
 - Also get a writer's workshop coach 2 weeks out of every month
 - Jessie Harrison will be doing model/team teach lessons and has already did learning walks with Kimberly
- Everyday Math
 - Rolled out last year throughout the district
 - Training one or two teachers at Bagley to be teacher leaders
 - Teacher leaders will be trained and then in turn train the rest of the school staff
 - Mr. Bauer will be our teacher leader and will be paired with Olympicview and will be meeting next week.
- Focusing on professional learning communities
 - Focus on Data Teams in order to analyze student data based on frequent, formal and informal assessments in reading, writing, and mathematics.
 - Closely look at this data in order to improve our classroom instruction
 - Meet 2 times per month to look at student work, talk about best practices
 - Math and writing are primary focuses since the reading program is currently in place
- WASL
 - 80% and above for reading scores
 - Great improvement for 5th grade science score, went from 42 to 60
 - 3rd, 4th, and 5th grades will get a letter home about the WASL testing, they will also receive a letter from Bagley with their individual scores.
- Teachers met for professional development a week before school started.
 - A focus for this year is cultural relevancy, guest presentation by Dr. Beretta
 - Another guest presenter, Eileen Schwartz spoke of best practices for the inclusion program
 - Dan Coles presented information on the districts focus for literacy.
 - Jessie Harrison was a also a guest presenter for writer's workshop and discussed the focus on how to get the classrooms started
- Safety
 - New evacuation map made for this year
 - Comfort kits for each student that will include emergency bars that last 5 years
 - Replacing individual water bottle for the students with water barrels to be more cost effective
 - Working on getting tents and port-a-potties
 - The next step is to practice drills

3-Treasurer's Report, Tracy Woodman & Shelly Evans

- Carry Forward funds at the end of last year: \$20,481 in reserves
 - Allocated \$16,000 of that for this year
- P&L statement: Income side
 - Received a great donation from an individual donor of \$10,000
 - Already at 25% of our giving campaign goal
- Expenses
 - \$5000 for plaza that was allocated last year was spent over the summer
 - The carry forward included on the balance sheet means current year's budget spends more than our projected income, however the carry forward will be used to cover the extra spending
 - Due to the carry forward situation, throughout the year, the balance will appear behind on our budget vs. actual report, however the net loss/gain at the bottom of the report will show the carry forward and reflect our actual position against our budget.
- Balance Sheet: Shows how much money the PTA has and where it is
 - Current assets = \$64,729
 - \$5000 of script inventory to sell throughout the year, this is like cash – liquid assets
- Other
 - \$32,000 for staff and tutors – set aside that will be paid come spring
 - Staff to student ratio is the basis for what the district will allocate as far as teachers, tutors, etc...
 - PTA overall budget is in great shape – supporting many great things
 - Membership votes on this budget – collaborative effort
 - PTA circulates a membership survey prior to developing each year's budget – the budget committee weighs the input very seriously
 - PTA gives every classroom \$500 for supplies
 - Art and health and fitness each receive \$1000
 - PTA put a fund together to help families when they need support – line item: family fund \$2,000

4-Membership Report, Chris Potter & Dan Cory

- In charge of the Directory and track PTA membership
- Directory published every year with students, parents, and contact information
 - Currently at approximately 120 responses for the directory
 - Sending out classroom proofs only to the child's classroom to verify information
 - Parent liaison sign-up sheet sent was sent around for parents to join, that parent liaison will work with Chris and Dan to ensure the forms information is correct prior to publishing the directory
- Last year the PTA hit 100% membership
 - Only 6 schools in the district hit that goal
 - Currently approximately 1/3 of the families in the school are signed up for the PTA

- PTA is extremely supportive and is very active with the school
- WA State PTA awards 100% membership by May 30th (Example: 333 students needs at least 333 members)

5-Walking School Bus Program Update, Kelly Powers

- A group of children walking to school with one or more adults
- It can be as informal as two families taking turns walking their children to school or as structured as a planned route with meeting points, a timetable and a schedule
- Great way to build communities
- Kickoff: International walk to school day will be on October 15th. Celebration, snacks, signs, etc....
- Walking Wednesdays: Encourage families to walk to school to school on Wednesdays
 - Mr. Millsap is going to get the students moving around the school yard on Wednesday mornings
- What's needed: Families walk in September and report back how it went
- Applied for a grant for safety vests, posters, etc.
 - Waiting for approval
 - Should find out by the 29th of September

6-PTA Calendar Review, Cory Nickerson

- Curriculum Night
 - September 18, 2008 from 7pm to 8pm
 - PTA will set up informational tables starting at 6:30pm
- Jogathon!
 - Morning of September 26, 2008 (10:30am to 11:20am)
 - Major fundraiser for the year
 - Receive packet explaining the Jogathon this Thursday, 9/11/08
 - Free catered lunch for volunteers
 - Brett Milner-Feltis is the chairperson
- 5th grade camp
 - October 1, 2 & 3, 2008
 - Looking for parent chaperones
 - Chaperones do not have to be a parent of a 5th grader
- November PTA meeting
 - November 5, 2008 (6:30pm to 8:30pm)
 - Postponed by one day because of Election Day
- Parent education night
 - November 12, 2008
 - Hope to hold three evenings this year
 - Inclusion program - TBD
- Open house

- Oct 16th, 2008 (6:30pm to 7:30pm)
- Monthly “invite your pop to lunch”
 - Brent Evans and Josh Woods working on events to get the dads more involved
 - Still working on the details
- Book Fair
 - October 13-17, 2008 (all week, hours vary)
 - Last year, profits of about \$10,000 (from both book fairs combined)
 - All book fair profits go towards the library fund to purchase library books
- Reflections reception - TBD
 - Annual PTA contest
 - Judges come in to review the student’s artwork
 - Children’s art have the chance to compete at the city, state and even national level

7- Other Business and Closing, Cory Nickerson

- Cathy Gentino- sale of Chinook book
 - PTA makes \$10 profit for each book sold. Great fundraiser
 - Great Fundraiser, made \$1000 last year alone
- Jeanette Chandler is currently the Clip n’ Chat coordinator, but she is looking for a replacement since she has taken on the role of PTA Vice President

Meeting was adjourned at 8pm

Minutes compiled by Danielle Holmberg, PTA Secretary